

Primavera P6 Professional Release 8.x Basic Fundamentals Training

This course uses P6 Release 8.x, Primavera Web-based project management application

(3 Days)

This course provides hands-on training for Primavera P6 web based solution. Participants will gain a thorough background in the concepts of planning and scheduling. Scheduling techniques will be covered. This three-day course leads you through hands-on workshops that create and track an entire project to completion. All workshops and instruction use the three basic elements of project management: schedule, resource and costs.

Targeted role: Program Managers, Project Managers, Planners/Schedulers

Additional audiences: Existing project management module users. Existing P3 legacy P6 users.

Prerequisite: Fundamental Project Management Training and knowledge of Windows

Course Outline

Day One:

- The Project Management Life Cycle
- Data Navigation and Layouts
- Introduce Organizational & Work Breakdown Structure (WBS) (OBS)
- Creating Projects, Activity Views, Filters, Activity Codes
- Customize views, Grouping & Sorting
- Adding Activities

Day Two:

- Creating Relationships
- Scheduling
- Adding constraints
- Maintaining the Project Documents Library
- Formatting Schedule Data
- Roles, Resources & Calendars
- Customize Portlets & Project workspace

Day Three:

- Analyzing Resources and Costs
- Analyzing Resources
- Optimizing the Project Plan
- Baseline Project Plan
- Project Execution and Control
- Reporting Performance
- Project Web Site

At the completion of this course, students will be able to:

- Add a Project to the Project Structure
- Create a Work Breakdown Structure
- Add Reference Documents
- Add Activities
- Add Steps and Codes to Activities
- Create Relationships
- Schedule a Project
- Add Constraints
- Organize Activities
- Assign Resources and Costs
- Analyze Resource/Cost Usage
- Optimize the Schedule
- Status the Project
- Analyze the Updated Project

Hands on & Workshop Experience

- Creating a Work Breakdown Structure
- Adding Activities
- Creating Relationships
- Scheduling
- Viewing Schedule Data
- Assigning Resources and Costs
- Analyzing Resources and Costs
- Updating the Schedule